

# NCCS

राष्ट्रीय कोशिका विज्ञान केन्द्र, पुणे  
National Centre for Cell Science, Pune

(An autonomous institution of the Department of Biotechnology, Ministry of Science and Technology,  
(Government of India)

NCCS Complex, S.P.Pune University Campus, Ganeshkhind, Pune – 411 007

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**Advertisement No. 2/2021**

**Recruitment of Technical Staff**

NCCS is an autonomous institution of Department of Biotechnology, Government of India. It is at the forefront of basic research in diverse areas of cell biology. The contributions made by scientists of NCCS have gained worldwide recognition.

NCCS invites applications from India nationals for the following positions possessing excellent academic record and relevant work experience.

Positions	Pay Level	Total monthly emoluments	No. of posts/Category	Age Limit
Technical Officer 'A'(I & M)	Level 7 as per 7th CPC	Rs.67,521/-	1 (OBC)	Not exceeding 33 years (Including age relaxation for OBC)
Technician 'C' (Lab)	Level 6 as per 7th CPC	Rs.54,126/-	1 (OBC)	Not exceeding 33 years (Including age relaxation for OBC)

1. Technical Officer 'A'(I & M) :- Post: 1 (OBC), Pay Matrix Level 7as per 7<sup>th</sup> CPC.  
Age limit: Not exceeding 33 years (Including age relaxation for OBC)

**Method of appointment: -**

By Deputation/ Direct Recruitment

Qualifications and experience: -

**For Direct Recruitment:-**

AMIE/B.E./B. Tech. in Engineering or M.Sc.(Physics/Electronics/ Instrumentation) with 3 years experience after degree. Diploma in Engineering /B.Sc. in (Physics/Electronics/Instrumentation) with 7 years experience in relevant area. Candidates should have 60% marks in aggregate in qualifying examination.

**Job Description: -**

The candidate will be responsible for repairs and maintenance of all the State of the art Laboratory & Scientific Equipments such as CO<sub>2</sub> incubators, Refrigerated Centrifuges, Microscopes, RT PCR, FACS, PID temperature controllers, PLC & digital controllers, UPS etc. Should actively and

enthusiastically participate in the installation, maintenance and routine operations of the Institute's Laboratory & Scientific equipments/instruments. Routine monitoring and ensuring the performance of all the equipments. Candidate should possess technical knowledge in pre-installation and post installation of various sophisticated equipments. Candidate should be conversant with the basic principles of operation of various instruments and should be willing to acquire additional knowledge through internet sources and manuals. Should have knowledge of safe handling of sophisticated instruments. The candidate is expected to keep stock of consumables and spares required for use in day to day activities of instruments. Should have knowledge of maintaining history book of all lab equipments.

2. Technician 'C' (Lab) :- Post: 1 (OBC), Pay Matrix Level 6 as per 7<sup>th</sup> CPC.  
Age limit: Not exceeding 33 years (Including age relaxation for OBC)

**Method of appointment: -**

By Deputation/ Direct Recruitment.

Qualifications and experience: -

**For Direct Recruitment:**

M.Sc. with 2 years of relevant experience in R & D organizations. Candidates should have minimum of 60% marks in aggregate in qualifying examination.

**Job Description: -**

The candidate will perform cell culture related activities such as media preparation, cryopreservation, revival, maintenance, passaging, characterization and distribution of cell lines along with the associated molecular biology work. In addition with carry out any other assigned departmental work.

**General information and conditions: -**

1. Application in the prescribed format\* in soft copy (Single PDF and Word document) duly filled in along with online payment receipt and attested copies of all certificates showing date of birth, qualifications, details of examinations passed, experience, list of publications, patents, caste certificate, if any, recent passport size photograph and other relevant documents should reach to the Director, DBT-National Centre for Cell Science, Pune. Soft copy in a single PDF of all the documents including payment receipt mentioning clearly the name of the candidate, post applied for and category should be sent to [nccscareers@nccs.res.in](mailto:nccscareers@nccs.res.in). Please mention the post applied for in subject matter of mail.

The last date for receipt of applications is 30 days from the date of publication of advertisement in Employment News. For candidates residing in North-Eastern States, Union Territory of Ladakh, Lahaul and Spiti Districts of Himachal Pradesh, Pangi Sub-division of Chamba district of Himachal Pradesh, Andaman & Nicobar Islands and Lakshadweep Island is 45 days from the date of publication of advertisement in Employment News.

2. The above posts are as per the Central Government pay scales and carry allowances like Dearness Allowance, Transport Allowance and House Rent Allowance as per 7<sup>th</sup> CPC rules.

3. Pay scale and consolidated pay of the candidates other than working in Government sector should be equal to or more than the total monthly emoluments mentioned above. (Latest salary certificate to be attached).
4. The candidates should compulsorily attach the caste certificate and prescribed certificate valid for employment under Central Government along with application, failing which their application will be rejected.
5. Age limits shall be reckoned as on the closing date for receipt of application. However, in case of exceptionally well qualified and experienced candidates the upper age limit may be relaxed by the Competent Authority.
6. An application fee of Rs. 100/- is payable through online mode in favour of "Director, National Centre for Cell Science, Pune" payable at Pune preferably on State Bank of India, NCL branch, National Chemical Laboratory Campus, Pune - 411 008. Account No.33794408771, (IFSC code-SBIN0003552), MICR No.411002012.
7. Candidates working in Government Departments/Public Sector Undertakings/Autonomous Bodies should forward their applications through proper channel. An advance copy should be forwarded before last date for receipt of applications and NOC should be produced at the time of written test.
8. All applicants must fulfill the requirements of the post and other conditions stipulated in the advertisement as on last date of the receipt of application. They are advised to satisfy themselves before applying that they possess the qualifications laid down for various posts as on the last date of receipt of the application. No enquiry asking for advice as to eligibility will be entertained. The prescribed qualifications are the minimum and mere possession of the same does not entitle candidates to be shortlisted for written test. The duly constituted screening committee may adopt its own criteria for shortlisting the candidates, based on number of applications received and functional requirements of the Institute. Decision of the Director, NCCS in this regard will be final and no correspondence or personal enquires will be entertained by NCCS on this behalf. The candidates should therefore, mention in the application all the qualifications and experience in the relevant area over and above the prescribed qualifications.
9. The Director, NCCS reserves the right to enhance/reduce the number of posts and also to cancel the recruitment process.
10. Canvassing in any form and/or bringing in any influence will be treated as disqualification for the post.
11. List of shortlisted candidates, Date & Time of Written Test and all other relevant information will be published on our website. The candidates should check the website periodically for updates. Shortlisted candidates will be communicated for written test as per prevailing situation at that time. The scheme of written test, syllabus etc., will be hosted on the website for the information of the candidates in due course of time.
12. Applicants will be informed by email only and no separate communication will be sent. All the candidates must mention their valid email address and Mobile No. with alternate numbers also if available in the application.

13. Appointment will be made initially on probation period of two years which may be extended at the discretion of the Competent Authority. Further continuation will depend on candidate's performance during the period of probation.
14. Incomplete applications received after the last date without all required documents as per the checklist will not be considered.
15. Amendment, if any, in future will be published on NCCS website only.

\* Download the application format.