

NATIONAL CENTRE FOR CELL SCIENCE, PUNE

Ref. No.:- NCCS/Admin/2024-25

Date: 06.01.2025

OFFICE MEMORANDUM

Subject: Redress of Grievance Committee ('Grievance' means grievance of an employee affecting him/her individually in any matter relating to his/her service in NCCS except disciplinary and vigilance matters.)

The undersigned is directed to say that instructions have been issued by the competent authorities for reconstitution of Redress of Grievance Committee for Scientific and Administrative/Technical Staff is as under:

Committee for **Scientific Staff**

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|---------------------------------------|-----------------|
| 1. Dr. Girdhari Lal, Scientist 'F' | Chairman |
| 2. Dr. Manas Santra, Scientist 'F' | Member |
| 3. Dr. Shailza Singh, Scientist 'F' | Member |
| 4. Dr. Nishant Singhal, Scientist 'E' | Member |
| 5. Dr. Prasad Abnave, Scientist 'D' | Member Convener |

Committee for **Administrative/Technical Staff**

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| 1. Dr. Girdhari Lal, Scientist 'F' | Chairman |
| 2. Dr. Deepa Subramanyam, Scientist 'F' | Member |
| 3. Dr. Gaurav Das, Scientist 'E' | Member |
| 4. Dr. Rahul Patil, Scientist 'D' | Member |
| 5. Dr. Amit Yadav, Scientist 'D' | Member |
| 6. Mr. P. M. Tamhane, Technical Officer 'C' (I&M) | Member |
| 7. In-charge (Accounts) | Member |
| 8. In-charge (Administration) | Member |

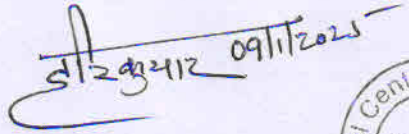
The convener to maintain an excel sheet for all such meetings. The minutes of the proceedings should be forwarded to the office of the Director for scientific staff and In-charge (Administration) for administrative and technical staff for actions. One folder to contain all related matters and be maintained in the Administration section.

Action taken report of the previous meeting to be tabled and discussed, during the present meeting.

The function of this committee is to see the grievances of the staff members, except disciplinary and vigilance matters and to see the proposals for settlement of the grievances.

The Convener should fix a date for meeting in consultation with Chairman of the committee.

The validity of this committee will be up to 31.12.2025 or until further orders.


G. Harikumar
Officer 'C' (Administration)



Copy to: 1) All the Committee Members & NCCS Intranet.
2) Office of the Director for information please.